



SYMBIOSIS INTERNATIONAL UNIVERSITY

(Established under section 3 of the UGC Act, 1956)

Re-accredited by NAAC with 'A' grade

Founder: Prof. Dr. S. B. Mujumdar, M. Sc., Ph.D. (Awarded Padma Bhushan and Padma Shri by President of India)

Minutes of the 21st meeting of Internal Quality Assurance Cell (IQAC) held on 09th October 2017 at 10:00 am in SIIB-MDP Hall, Hinjewadi, Pune.

The following members were present: -

1.	Dr. M S Shejul	Member-Administrative Officer
2.	Mr. Kiran Kanade	Member-Administrative Officer
3.	Brig (Dr.)Rajiv Divekar, Director-SIMS	Member – Teaching
4.	Dr. Pravin Dange	Member – Teaching
5.	Dr. Dharmesh Kumar Mishra,SIIB	Member – Teaching
6.	Lt. Col. Shobha Naidu,SCON	Member – Teaching
7.	Dr. Kavitha Menon,SSBS	Member – Teaching
8.	Dr. Swati Ahirao,SIT	Member – Teaching
9.	Dr. Hrishikesh M Soman	Member – Management
10.	Dr. PravadaTelang	Nominee from local Society
11.	Mr. Anshuman Sen, SITM	Alumni Representative
12.	Mr. DevdattaTengshe, SIG	Alumni Representative
13.	Mr. Pradeep Bhargava	Industry Nominee(Acting Chairperson)
14.	Mr. Anant Sardeshmukh	Industry Nominee
15.	Dr. Manisha Ketkar	IQAC Coordinator
16.	Head STLRC,	Special invitees
17.	Deputy head SCWRM	Special invitees
18.	Institute Quality Assurance Coordinators SIIB, SIHS, SCMHRD and SCON	Special invitees

Following members expressed their inability to attend the meeting and were granted a leave of absence.

1.	Dr. Rajani Gupte	Chairman
2.	Mr. Anand Deshpande	Member-Administrative Officer
3.	Dr. RupalRaut Desai, SLS-P	Member – Teaching
4.	Ms. Parul Mehta	Nominee from local Society
5.	Ms. Hailey Turakhia, SIMC	Student Representative
6.	Mr. Shrey Doshi MK, SSP	Student Representative

IQAC Coordinator welcomed all the members to the meeting of SIU Internal Quality Assurance Cell. IQAC Head further requested Mr. Pradeep Bhargava to chair the meeting as suggested by the Chairman in her absence. IQAC Head gave a presentation taking the members through the agenda points.



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Item No. 1

To confirm the minutes of the meeting of IQAC held on 21st June 2017.

Minutes of the IQAC meeting held on 21st June 2017 were discussed and confirmed.

Resolution Item No.1: IQAC: 09.10.2017

Resolved that the minutes of the IQAC meeting held on 21st June 2017 are hereby confirmed.

Item No. 2

To discuss the progress of action plans and quality enhancement measures for the A.Y. 2017-2018.

Members were briefed on the progress of action plans and Quality enhancement measures being adopted for the A.Y. 2017-2018. Below few pointers discussed.

- To attract more international faculty members.
- To focus more on Research.
- To get more funded projects.
- To increase the number of patents.
- To collaborate with local government authorities for Waste Management Projects.
- To start new Departments/Centre.
- To organize Conferences/Seminars/Symposia/Workshops in the University for academic excellence.
- To build a strong Alumni network.
- To initiate activities under 'We Care' program.

Members noted the points

Resolution Item No.2: IQAC: 09.10.2017

Resolved that concentrated efforts shall be initiated to attract international faculty members, and concerned authorities to take necessary actions.

Resolved further that the focus on Research should be increased

Further resolved that Alumni network should be strengthened.

Item No. 3



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To update members about AQAR and OMPI audit 2016-2017.

Members were briefed on the AQAR and OMPI audit which was successfully conducted from 9th August to 12th August 2017 at constituents of SIU.

Members were further briefed that a Pre-audit training was conducted on 28-07-2017 to train the auditors and after the audit, feedback was taken from the auditors on the documentation and authenticity of data submitted by the institute in Online AQAR & OMPI portals. The feedback was consolidated and forwarded to respective criterion heads for necessary actions.

Resolution Item No.3: IQAC: 09.10.2017

Resolved that members appreciated the efforts and noted the updates on AQAR and OMPI audit 2016-2017.

Item No. 4

To consider the draft AQAR 2016-2017 and recommend it to BOM.

IQAC Head gave a presentation on Highlights of draft AQAR 2016-20. Also presented a comparative analysis of AQAR 2016-2017 with 2015-16. One of the members suggested increasing publications rather than participation in conferences. It was also suggested that there is a scope for Inter institute research so institutes can collaboratively do research.

Draft AQAR was presented before the members and it was recommended to BOM.

Resolution Item No.4: IQAC: 09.10.2017

Resolved that AQAR 2016-2017 is hereby recommended to BOM for its approval.

Item No. 5

To brief members about revised NAAC guidelines.

Members were briefed about the revised guidelines received from NAAC w.e.f July 2017 which says that the assessment process will be carried out in three stages and will comprise three main components, viz., Self-Study Report (SSR) - Quantitative & Qualitative questions, Student Satisfaction Survey, and the Peer Team Report. The SSR has two kinds of Metrics: one, those requiring quantifiable facts and figures as data which have been indicated as 'quantitative metrics' (QnM); and two, those metrics requiring descriptive responses and are accordingly named 'qualitative metrics' (QIM).



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Members noted the new guidelines.

Resolution Item No.5: IQAC: 09.10.2017

Resolved that the revised guidelines of NAAC were noted by the members.

Item No. 6

To note the Summary of Management Information System (MIS)/Faculty Information System (FIS) Workshop feedback.

Feedback given by faculty members regarding FIS and MIS was shared with the IQAC members. The following points were shared.

MIS/FIS training was conducted from 29-06-2017 to 05-07-2017 including training for off-campus via video conferencing. The meeting was aimed to sort out issues coming in the online software, as well as changes, which were incorporated as per the inputs received from faculty members.

Resolution Item No.6: IQAC: 09.10.2017

Resolved that feedback given by participants with respect to Management Information System (MIS)/Faculty Information System (FIS) Workshops were shared with the members, members noted the points and appreciated the efforts.

Item No. 7

To discuss Quality Initiatives at SIU Administrative departments.

(Presentations to be made by Head of Department –STLRC and Deputy Head SCWRM)

A brief presentation was made by Head STLRC and Deputy Head SCWRM which reflected the process and quality initiatives taken in their departments. One of the members suggested Head STLRC to make videos of the FDP and get it reviewed by some external members.

Deputy Head SCWRM was asked to impart knowledge on the Green initiatives taken by their department to different campuses other than Lavale.

Resolution Item No.7: IQAC: 09.10.2017

Resolved that STLRC to make videos of FDPs and get the same reviewed by an external member.

Resolved that SCWRM to also add information on the Green initiatives taken by their department to different campuses other than Lavale, in future presentations.



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Item No. 8

To Constitute Credit Review committee

The IQAC Coordinator at the behest of the Vice-Chancellor briefed members on the initiative of constituting a credit review committee with Deans and Head Academics being the Quorum to discuss and to give recommendations on the definition of credit, credit requirements for various programs offered at SIU.

Resolution Item No.8: IQAC: 09.10.2017

It is resolved that the credit review committee to be constituted with a suggested quorum. Head Academics to present a status report of the same to Hon'ble Vice-Chancellor.

Item No. 9

Presentation by Institute quality assurance coordinators in IQAC meetings.

Institute quality assurance coordinators of SIIB, SCMHRD, SCON, and SIHS briefed the members about quality initiatives undertaken at their respective institutes. One of the members suggested to the SCON quality assurance coordinator to have a practice

Resolution Item No.9: IQAC: 09.10.2017

*Resolved that the members appreciated work done by SIIB, SCMHRD, SCON and SIHS,
Further resolved that SCON to initiate the practice of having a preliminary discussion with the aspirants to give them a clear picture on program outcomes to attract larger number of students. .*

Any other item with the permission of the chair

ITEM NO. 10

To inform the members regarding the establishment of the new Institutes & departments in the University in the A.Y. 2017-2018.

Hon'ble Vice-Chancellor gave a brief description of the collaborative initiatives in the University for student and faculty exchange programs and joint research.

SCBS- Symbiosis Centre for Behavioral Studies: SCBC has been established to intensify the thrust of behavioral research scholarship within Symbiosis International (Deemed University). Often associated



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with management studies and social sciences, behavioral science explores the activities and interactions among human beings. Studies in behavioral sciences include investigation and analysis of individual or human relationships through behavioral aspects. The centre is multi-disciplinary and encourages behavioral research from the various faculty within the university. The infrastructure at SCBS is equipped with state-of-the-art hardware and contemporary software to facilitate modern scientific research.

SCNN -Symbiosis Centre for Nanoscience and nanotechnology: In order to promote basic and applied research in the fields of nanoscience and nanotechnology, Symbiosis International (Deemed University) established a Centre for Nanoscience and Nanotechnology (SCNN) that could ultimately innovate and develop new-generation materials/devices for societal benefits.

The aim is to develop a global network for research and innovation and provide leadership in developing affordable smart-technology.

Resolution Item No.10: IQAC: 09.10.2017

Resolved that the information establishment of SCBS & SCNN departments in the University in the A.Y 2017-2018 be and is heard by noted by the members.

ITEM NO. 11

To inform the members regarding the collaborative initiatives taken by the University during the A.Y 2017-2018

- Ritsumeikan University Japan,
- Nipissing University Canada
- Ritsumeikan University Japan
- Sungkyunkwan University South Korea
- Technische Hochschule Nurnberg (Georg Simon Ohm University of Applied Sciences) Germany

Resolution Item No.11: IQAC: 09.10.2017

Resolved that the information regarding the collaborative initiatives taken by the University during the A.Y 2017-2018 is hereby noted by the members.

As there was no other item for discussion, the meeting concluded with a vote of thanks to the chair and all present.

IQAC Coordinator

IQAC-21-09.10.2017

Date.12.10.2017

Chairperson